

STATE DRIVING BUSINESSES LICENSURE BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 6/5/2015

BOARD MEMBERS PRESENT: Sally K Phillips - Chair
Theresa Ann Bradford
Jason Jerome
Wayne Patrick Johnson

BOARD MEMBERS ABSENT: Lon Arthur Pyper Sr.

BUREAU STAFF: Dawn Hall, Administrative Support Manager
Mitchell Toryanski, Legal Counsel
Cherie Simpson, Management Assistant

The meeting was called to order at 10:00 AM MDT by Sally K Phillips.

APPROVAL OF MINUTES

Ms. Bradford made a motion to approve the minutes of 4/7/2015. It was seconded by Mr. Johnson. Motion carried.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of (\$12,832.11) as of May 31, 2015. Under the new law, the student permit fees collected by the Department of Transportation will be determined at the end of each fiscal year.

RENEWAL/REINSTATEMENT

Mr. Toryanski explained to the Board that with the passage of HB-117 it may wish to consider changes to the rules that will establish a reinstatement fee in accordance with Idaho Code 67-2614. The current rules set a reinstatement fee of \$25.00. Mr. Johnson made a motion to approve the draft rule change that will change the reinstatement fee to \$35.00 in accordance with Idaho Code 67-2614. It was seconded by Ms. Bradford. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

Student Permit – Ms. Phillips stated that the information collected for the apprentice is the same information being collected when they apply for the instructor license. The biggest concern expressed by applicants is that the medical certificate is good for two years. The Rule states that the medical examination must occur within the thirty (30) days preceding the application. This is an added expense since the physical done for the apprenticeship is still valid. Mr. Toryanski will review the laws and rules to see how to correct the concerns on the requirement for the medical certificate. Mr. Johnson made a motion for Ms. Phillips to work with Mr. Toryanski on changes to the law and/or rule that would remove the need for the DOT physical. It was seconded by Mr. Jerome. Motion carried.

On-line Course Review

Discussion was held on the findings of the Board's review of Crash Reduction 101. The course is a 2 to 4 hour training and could be utilized for either additional hours for students or make-up hours. It was determined that the Association would be contacted to let them know that the course is available as a teaching aid. Discussion was held on the Driving Education and Training Administrators (DETA) course. Members of the Board were unable to access the sight to review the information. Mr. Jerome made a motion that Ms. Simpson send a letter to DETA informing them that the Board was unable to review the course. It was seconded by Ms. Bradford. Motion carried.

NEW BUSINESS

EXECUTIVE SESSION

Mr. Jerome made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Bradford. The vote was: Ms. Phillips, aye; Ms. Bradford, aye; Mr. Jerome, aye; and Mr. Johnson, aye. Motion carried.

Ms. Bradford made a motion to come out of executive session. It was seconded by Mr. Johnson. The vote was: Ms. Phillips, aye; Ms. Bradford, aye; Mr. Jerome, aye; and Mr. Johnson, aye. Motion carried.

APPLICATIONS

Ms. Bradford made a motion to approve the following for licensure:

Skyler Fenn – DBI-424

It was seconded by Mr. Johnson. Motion carried.

Ms. Bradford made a motion to approve the following for licensure pending receipt of additional documentation:

901132218
901132217
901132943
901132219
901134205

It was seconded by Mr. Johnson. Motion carried.

Ms. Bradford made a motion to approve the following for licensure pending receipt of additional information for the instructor application:

901135842
901137987

It was seconded by Mr. Johnson. Motion carried.

Ms. Bradford made a motion to not accept the apprentice permit renewal application for 901123011. Because the apprentice permit expired in September, he will need to reapply as an original applicant. The Board will review the application when it is submitted. It was seconded by Mr. Johnson. Motion carried.

NEXT MEETING will be scheduled as needed.

ADJOURNMENT

Mr. Johnson made a motion to adjourn the meeting at 12:10 p.m. It was seconded by Ms. Bradford. Motion carried.

Sally K Phillips, Chair

Theresa Ann Bradford

Jason Jerome

Wayne Patrick Johnson

Lon Arthur Pyper Sr.

Tana Cory, Bureau Chief